

Hi, I'm Jaime-Jin!

I am a [freelance facilitator](#) grappling with how (and if) to deliver engaging, participatory online experiences.

I designed the following set of activities & tools in an attempt to shake up the regular zoom training and (hopefully) inspire reflection, collaboration, and growth. I seek to leverage digital tools while ensuring we're still connecting to the most human parts of ourselves.

Here are things I prioritized:

1. Pleasure!
2. Creativity
3. Clarity and structure
4. Active participation
5. Synchronous collaboration that's not disruptive
(i.e. when 10 people are writing in a Google doc above you, you don't keep losing your spot / train of thought as your section gets pushed down the page.)
6. Layouts that look great when you screen share

Here are things I deprioritized:

1. Full group, verbal communication (so high stakes, usually boring!)
2. Weighing in in the chat box (so hard to keep track of ideas and identify themes!)
3. Facilitator as gatekeeper (let people write/draw on things directly! You always talk about it later!)

Here are challenges I see with the resources below:

1. Technical; assumes a general knowledge of Google docs
2. Technical; assumes a fluency in navigating between multiple windows on zoom
3. Requires very clear instruction, delivery, and ongoing guidance on the part of the facilitator.

How to use: Open template, go to the "File" menu and click "Make a copy," edit, and use!

Recommended Pricing

If you want to support my work, you can Venmo me: [@jaimejin](#)

Who are you?	Per Activity	Set of 6
A community organizer!	Free	Free
A nonprofit	\$10	\$50
A consultant / for-profit	\$25	\$125

Want to work with me? Questions? Drop me a line at hello@jaimejin.com.

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Activity Description

1. Virtual Name Tags

Google Drawing

[TEMPLATE](#) | [EXAMPLE](#)

What it is: A whimsical way to do introductions!

How it works: On a shared canvas, participants create and decorate a unique shape and fill it with their information (e.g. name, pronoun, title, location). This can replace or support verbal introductions.

Other uses: Arrange the shapes into a circle to evoke a "roundtable" feeling. Use the configuration to help with assigning groups or buddies (e.g. everyone in a certain quadrant, people "across" from one another).

2. Multi-Question Reflection

Google Doc

[TEMPLATE](#) | [EXAMPLE](#)

What it is: A simple way for participants to synchronously answer multiple prompts and read others' responses.

How it works: Participants open the document (usually shared in chat), choose a row, and fill in their responses.

3. One Word Brainstorm

Google Doc

[TEMPLATE](#) | [EXAMPLE](#)

What it is: A simple way to have participants synchronously brainstorm ideas together.

How it works: Participants open the document (usually shared in chat) and add their responses into individual boxes.

Other uses: This is also a great tool to allow participants to anonymously check-in using prompts like, "how are you doing?" and "what do you need?" (assumes they don't log in with their account).

4. Equity Lens Analysis

Google Drawing

[TEMPLATE](#) | [EXAMPLE](#)

What it is: A participatory way to discuss internalized, interpersonal, and institutional oppression.

How it works: Participants click on one of the "sample" text boxes, drag it to the diagram, and type in their responses.

How to use: Open template, go to the "File" menu and click "Make a copy," edit, and use!

Activity Description

5.
**Start, Stop,
Continue**
Google Doc

TEMPLATE

What it is: A zoom solution for stop, start, and continue.

How it works: Participants click on one of the "sample" text boxes, drag it to the diagram, and type in their responses.

6.
**Actionable
Next Steps**
Google Doc

TEMPLATE

What it is: A place to document personal commitments and/or next steps made during the meeting.

How it works: Participants open the document (usually shared in chat), choose a row, and fill in their responses.